**C856 Tasks Until Completion**

This plan requires 60 minutes *or less*of work per day. The key is to focus while you work!

**Day 1 - Getting Started**

1. Watch the [Course Overview Video](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=6ded094b-2c8b-4268-90df-ab1100e3b317)(3min)
2. Review the Introduction, Scenario, and Requirements for Task 1.
3. Create a folder on your computer to collect the aspects of this task as you complete them.
4. Download and review the two supporting docs for Task 1:
   1. About the Island.docx
   2. Survey Results.xlsx

**Day 2 - Timeline**

1. Watch [Timeline Requirements and Example](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d3f86d69-5d66-4482-81ea-ab0a010de717) (2:54 minutes)
2. Read pages 15-17 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Review the example timeline in the [course material](https://lrps.wgu.edu/provision/123855935) on page 17, Table 2-2
4. Open a Word or Excel document and create your timeline.
5. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the timeline.

**Day 3 - Persona**

1. Watch [Persona Requirements and Example](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=bf893201-1e37-4c4c-968e-ab0a010f0836) (2:26 minutes)
2. Read pages 88-89 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Review the example persona in the [course material](https://lrps.wgu.edu/provision/123855935) on page 88, figure 14-2
4. Open a Word document and create one persona profile.
5. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the timeline.

**Day 4 - Wireframe**

1. Watch [Wireframe Requirements and Example](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=dc1131ec-711e-4f85-9ad7-ab0a01100ce6) (4:19 minutes)
2. Read pages 101-105 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Review the example wireframe for a single page in the [course material](https://lrps.wgu.edu/provision/123855935) on page 104, Figure 17-3.
4. Create a wireframe for each page of your site. Then add arrows to show the flow between pages
5. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the wireframe.

**Day 5 - Guerrilla Usability Testing**

1. Watch [Guerilla Testing Requirements and Example](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=00235cb7-03de-4f72-96f6-ab0a011184bb) (4:23 minutes)
2. Read page 37 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Contact at least three friends or family members in person or online and collect their feedback.
4. Create an excel document that has four columns for names, feedback, whether it’s actionable, and response.
5. Fill in and finalize your findings and decisions.
6. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the guerrilla testing.

**Days 6 and 7 - Interactive Prototype**

1. Watch [Prototype Requirement](https://wgu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=c43b28e1-e0c7-4ad7-9d1a-ab0a011319be) (7:08 minutes)
2. Read pages 107-112 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Determine the software tools you are most comfortable with and will use to create your prototype.
4. Create an Word document and outline five usability tasks you want to test with this prototype.
5. Create your prototype. You will need to include enough content for users to complete the usability tasks you selected.
6. Test your prototype in Chrome. You should be able to navigate between each page by clicking on navigation links.
7. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the interactive prototype.

**Day 8 - Final Review & Submission**

1. If you included external resources in your project, add proper citations to the document in which it was used. Most students will not need citations.
2. Run spelling/grammar check on each of your documents.
3. Submit all Task 1 files for evaluation.
4. [Access Panopto and ensure there are no issues.](https://wgu.hosted.panopto.com/)Sign in using the "WGU" option. If prompted, log in with your WGU student portal credentials, which should forward you to Panopto's website. If you have any problems accessing Panopto, please contact Assessment Services at assessmentservices@wgu.edu. It will take up to two business days to receive your WGU Panopto recording permissions once you have referred for the course.

**Day 9 - Revise Evaluation**

1. Review your evaluation feedback and determine if any adjustments need to be made. Only address the specific changes outlined by evaluation.
2. It is common to need some minor adjustments to full meet all requirements.
3. Contact your instructor if you have questions about the feedback.
4. Resubmit all files for Task 1.

**Day 10 - Prototype Submission**

1. Review the Introduction, Scenario, and Requirements for Task 2.
2. Upload your prototype to the [Usability Testing Site](https://lrps.wgu.edu/provision/129541153).
3. Enter the usability tasks with your prototype and do not preview until they are completely entered.
4. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the common issues and solutions when uploading.
5. Familiarize yourself with Panopto. Additional resources are on the bottom of Task 2.

**Days 11 & 12 - User Feedback**

1. Read pages 32-38 in the [course material](https://lrps.wgu.edu/provision/123855935).
2. Get cleaned up and read to make videos!
3. Open the [Usability Testing Site](https://lrps.wgu.edu/provision/129541153) and use the yellow box to filter to reviews waiting for review.
4. Starting with the first student in the queue, record yourself completing the usability tasks and provide feedback.
5. Open Panopto, navigate to the video you created, and adjust the sharing permissions to "Anyone at your organization with the link". ***\*Important\****
6. Submit this review and complete two more.
7. Double-check that you have properly shared all three video submissions. If not shared properly, this causes issues for your submission of Task 2 and for your classmates.
8. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for user feedback.

**Day 13 - PDF Report & Summary**

1. Check the usability testing site to see if three reviews have been provided for your prototype. Once you have both provided and received your reviews there will be a button to download the PDF feedback report. It may take up to a week to receive all three reviews.
2. Read page 67 in the [course material](https://lrps.wgu.edu/provision/123855935).
3. Create an excel document that has four columns for names, feedback, whether it’s actionable or not actionable.
4. Review the PDF feedback report and summarize the data in your excel document.
5. [Review these tips](https://srm--c.na127.visual.force.com/apex/coursearticle?Id=kA00c000000hKMHCA2&) for the summary.

**Day 14 - Final Summary**

1. Create a Word document to summarize the testing process throughout this entire course.
2. You do not need to modify your prototype, but you should explain how you would change the design based on feedback.
3. Run spelling/grammar check on each of your summary documents.
4. Submit all three Task 2 files (PDF report, testing summary, and final summary) for evaluation.
5. If you have any feedback you would like to share with the college leadership about the course, please use the [C856 Course Feedback form](https://srm.my.salesforce.com/apex/FeedbackFormHTML?courseCode=C856&college=IT).